

BAYFORD PARISH COUNCIL

Minutes

Confidential

LOCATION

Bayford Village Hall

DATE

4th September 2017

PURPOSE OF MEETING

Parish Council Meeting

PRESENT

Michael Wainwright (Chairman), Alan Fitzjohn, Jane Honeyman, Bob Orme, George Rowley, Maggie Broomer (clerk).

CIRCULATION

Above listed + Councillors Ken Crofton and Linda Haysey

ITEM	MINUTE	ACTION
1.0	Apologies	
1.1	Ken Crofton	
2.0	Minutes of the previous meeting	
2.1	Minutes of the previous meeting were read, signed and agreed by all the councillors.	Noted
3.0	Matters Arising	
3.1	Water Leak – Highways carrying out work to rectify the problem should be taking place on 20 th September. Today potholes were filled in by the leak in the road.	Noted
3.2	War Memorial – the lower plinth has eroded. MW has applied for a grant but first has to fill in a pre-application form – this is in progress.	Noted
3.3	16 Well Row new driveway – EHDC planning have said no action needed by them providing the drive is composed of porous material.	Noted
3.4	Willow Corner parking – situation seems to be better now. Work not being carried on by cars parked in layby and with the new parking bay by the pond it has been decided for the present no further action to be taken. The signs opposite the pub are to be revamped.	Noted
4.0	Finance	
	Payments since last meeting	
	John O’Conner – June	£159.70
	John O’Conner – July & August	£319.48
	Paul Curson – July, August & September	£173.70
	Bidwells	£75.00
	Mark Harrod (goalposts)	£634.80

ITEM	MINUTE Paid in	ACTION
	BHNCC – peppercorn rent	£30.00
	EHDC – precept	£2392.00
	At 31.07.17 Current account balance is £15,463.52	
	HIBA account balance is £830.44 - unchanged	
	Charity account balance is £2783.03 – unchanged	
4.1	BDO Audit – 2 points have been raised following our submitting the documents:- <ol style="list-style-type: none"> 1. Fixed Assets – there has been an addition of a lifebuoy costing £228.52 but not listed in income or expenditure account. 2. The defib has been included in fixed assets in the current year but not in the prior year in which it was purchased. <p>It was explained to BDO the reasons for these 2 points and as a result we will not be able to apply for Quality Council Status for this year.</p> <p>MB to enter the new village sign and goal posts on the asset register for this year.</p>	Noted/MB
4.2	AON our insurers will no longer be involved in council insurance from 2018 so our new insurers will be BHIB Ltd. This will not affect us until the renewal date of June 2018. When we will decide whether to continue with BHIB or see what the market has to offer.	Noted
5.0	Planning	
5.1	6E Broad Green Wood - Proposed 2 storey side extension and door openings.– Permission granted. Bucks Warren - Demolition of existing dwelling and construction of replacement dwelling – Permission refused. Bayfordbury Park Farm – Demolition of existing barn, conversion of 2 existing barns and erection of link extension to create new 4 bed dwelling – status ongoing. Observatories, Bayfordbury – extension of external metal gantry – status ongoing. 32 Ashdene Road - Addition of side porch canopy, kitchen window and a roof light in the attic wc and west attic space – permission granted. 16 Well Row – 2 storey side / rear extension. New rear conservatory, new pitched roof porch – status ongoing. Bucksbury Farm – Change of use of agricultural building to 1 dwelling house and associated operational development – status ongoing. HCC Planning - Water Hall Quarry – proposed application for the reprofiling and extension of an existing soil bund using materials sourced on-site and continued exportation of a limited volume of waste materials – status ongoing	Noted
5.2	Bunkers Quarry – enforcement notice ends in December 2017. No great change has been noted . GWR to email HCC/EHDC to remind them to follow this up.	GWR

ITEM	MINUTE	ACTION
6.0	Any Other Business	
6.1	MB informed the meeting to be aware as there has been another burglary recently of outbuildings in a village garden.	Noted
6.2	It was noted that there has been an increase of very large farm machinery using Bayford Lane sometimes without an escort. It was explained that work has been in progress at Robert Sheriffs farm and AF explained the criteria for an escort varies with each county's police force. It was deemed that Bayford Lane should not be used as a cut through if this were the case.	Noted
6.3	Playground Equipment – MW to check deeds to see the time scale for cancelling the lease. Various benches and equipment need digging up to see if they can be reused. Benches if ok can be transferred to Bayford Green. If bench with memorial plaque not reuseable then this must be removed and placed on a different bench. Site visit required.	Noted
6.4	Goal Posts - thanks to Neil for advice, Posts without nets are now on order. Joint site visit with playground required when posts are delivered.	Noted
6.5	New Village Sign – thanks to AF and helpers for erecting this and to BO for strimming the nettles on the triangle in front of the sign. Highways are happy with the location.	Noted
6.6	SSID – 2 moveable locations will be used and the data is logged. Uncertain whether it will be insured with Herts Highways or on our policy.	Noted
6.7	Drive Safe Campaign – 2 sessions have taken place in the summer – am and pm. 20 cars caught speeding with the average speed 42mph. 60 letters have so far been sent out by the police. This monitoring can only take place in daylight hours and in dry clear conditions. Possible further traffic calming measures may be possible if there are many offenders.	
6.8	A large mirror has been erected in the hedge opposite 14 Well Row, although the land is believed to be owed by Acorn Bank there was uncertainty as to whether permission needs to be sought from Herts Highways.	Noted
7.0	Date and time of Next Meeting	
	Monday 20 th November 2017 – BPC Meeting	
	All meetings in village hall and at 8.00pm	
	There being no further business the meeting ended at 9.10pm	

Signed.....

Date:.....